

Request for Quotation

Head Start of Greater Dallas, Inc. is requesting quotes on the Grease Trap and Line Cleaning service on a frequency of 91 days as opposed to an on-call basis. Pricing is based on servicing traps 8:00 A.M. – 5:00 P.M. Monday through Friday; pricing is also based on per gallon and by the hour.

Head Start of Greater Dallas has approximately 14 facilities in Dallas County which require these services for accreditation and licensing purposes.

The Request for Quotation includes:

- Certificate of Independent Price Determination
- Instruction To Suppliers
- Specification and General Instructions
- Documentation Requirements
- Quotation Form/Specification
- Form 2048 and Form 2049
- Standard Terms and Conditions for Attachment
- List of Location of Head Start Centers

Be specific and supply all information requested as it will be used in the decision PROCESS for awarding this purchase.

Head Start reserves the right to reject any quote that does not meet our specifications.

Please return all quotes via fax, e-mail, or Hand-Carried Quotation on or before April 18, 2023, 11:30 A.M. to:

Head Start of Greater Dallas, Inc.
3954 Gannon Lane,
Dallas, TX 75237
Attn: Agnes Chiu
Fax: 972-296-9475
achiu@hsgd.org

All quotes should be submitted prior to the quote closing time and must be conspicuously labeled "Grease Trap and Line Cleaning 2023 – GT & LC (July) 2023."

THIS QUOTATION WILL NOT BE OPENED OR READ PUBLICLY.

Delivery Date: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Name: _____ Title: _____

Signature: _____

Printed Name: _____

Telephone: _____

E-Mail Address: _____

Fax#: _____

CERTIFICATE OF INDEPENDENT PRICE DETERMINATION

By submission of this proposal, the bidder certifies, and in the case of a joint proposal, each party thereto certifies, as to its own organizations, that in connection with this procurement:

The prices in this proposal have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

Unless otherwise required by law, the prices which have been quoted in this proposal have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to proposal opening, directly or indirectly to any other bidder or to any competitor.

No attempt has been made or will be made by the bidder to induce any person or firm to submit or not to submit a proposal for the purpose of restricting competition.

EACH PERSON SIGNING THIS PROPOSAL CERTIFIES THAT:

He is the person in the bidder's organization who is responsible for the decision as to prices offered herein and that he has not participated in and will not participate in any action contrary to the statements above.

or

He is not the person in the bidder's organization who is responsible for the decision as to the prices being offered herein but that he has been authorized in writing to act as agent for the persons responsible for such decisions. In certifying that such persons for whom he acts and himself have not participated and will not participate in any action contrary to the statements above.

Authorized Signature

Title

Date

In accepting this proposal, the institution certifies that the institution's officers, employees, or agents have not taken any action which may have jeopardized the independence of the bid referred to above.

Head Start of Greater Dallas, Inc. Representative

Acceptance of this certification does not constitute the formation of a contract.

INSTRUCTION TO SUPPLIERS:

1. Quotation must be signed by an authorized individual to contractually bind their companies when submitting the quote. Failure to sign the quote will be considered as a “mistake in Quote”, and the quote will be rejected as “non-responsive”.
2. Purchases made against this Request for Quotation are for HSGD use and are exempt from State Sales Tax and Federal Excise Tax. Please do not include taxes in your quotation.
3. Quotation written in pencil will NOT be accepted. All prices must be in typed or written in ink format.
4. Vendors finding errors, omissions and corrections that need to be made in their specifications should inform the purchasing department at least 5 working days before quotation is due.
5. Vendors should provide at least (5) references including their names, e-mail addresses, addresses, telephone, and fax numbers.
6. Head Start of Greater Dallas, Inc. reserves the right to accept or reject any and all quotations received in response to this RFQ. A contract accepted from this quotation will be based upon the factors described in this RFQ.
7. A copy of insurance certificate:

The successful bidder shall be awarded the contract as an “Independent contractor” as defined by the U.S. department of Labor. Therefore, all vendors must provide proof of Workman’s Compensation Insurance, General Liability Insurance (min. \$500,000), Automobile Insurance, and other related insurance coverage. All employees of the company working on site at the centers must be under the above insurance coverage. The Agency in the case of Liability insurance shall be named “co-insured” in the Certificate Holder box on the policy. The cancellation notice date shall be 30 days. The vendor understands that if during the life of the contract the insurance coverage expires and is not renewed, HSGD reserves the right to withhold payment until a new certificate of insurance is presented.

8. Suppliers finding errors, omissions and corrections that need to be made in their specification should inform the Purchasing Department prior to the award of the contract. After award, no changes shall be allowed, and the contractor may either honor their quote or withdraw their quote and be barred from competitive bidding with the Agency for a period of two years.

Specification and General Instructions

All grease traps regardless of size shall be cleaned in accordance with the best of industry standards including such service as but not exclusively the following:

- a) Scraping down the sides of the trap with the appropriate equipment.
- b) Washing out trap with high-pressure hose and clean water, each time they are serviced, BACK WASHING IS NOT ACCEPTABLE.
- c) Pumping must remove all waste leaving the trap as clean and dry as possible.
- d) Remove all foreign materials found in the trap.
- e) Hauling away waste must be done in an approved truck.
- f) Disposal and treatment of waste shall be conformed to Federal, State, County and City laws and ordinances and a chain of custody scrupulously maintained.
- g) Grease trap shall be completely pumped (i.e. – dry-pumped removing the grease mat, liquids, sludge and wash down material from the interior walls).
- h) Report any problems/damage with the interceptor/trap to the center managers and the MRWPCA Source Control Division (i.e. – missing or broken baffles, screens, and pipes).
- i) Bacterial products used in the maintenance of traps must be pre-approved by the MRWPCA. Products having a content of enzymes, surfactants or solvents that is greater than 10% of the volume will not be approved for use.
- j) Cleaning shall include the complete removal of all contents, including floating materials, wastewater, and bottom sludge and solids.
- k) Open grease trap lids, put vacuum hose in trap, pump trap until empty, scrape walls and rinse-down, re-pump; and put lids back.
- l) To hydro jet lines – get incoming/outgoing lines

Documentation Requirement:

- a) All suppliers furnish, with their quote, a copy of their current and valid Department of Environmental Health & Conservation Cities of Jurisdiction – Liquid or Liquid Industrial Waste Collection Permit.
- b) All suppliers must furnish HSGD with a certificate of liability insurance coverage for accidental/inappropriate charge of waste material with your quote.
- c) Prior to beginning work, the successful supplier must submit a Certificate of Insurance. See “Insurance Requirements”
- d) A Material Safety Data Sheet (MSDS) must be submitted to the appropriate agency for approval of the product prior to beginning treatment. The MSDS, or other information submitted, must identify all active and inactive ingredients of the product. No hazardous or toxic materials may be used while children, parents, and/or staff are present.
- e) Receipt of services must be signed by an authorized signatory from the center where the service was performed every time. Disposal ticket shall be provided with each invoice.
- f) Purchase order number is essential for every job and must be obtained from purchase department as mandatory procedure when job is assigned.
- g) A list of at least five (5) references where similar services have been provided by their firm. Include therein name of firm, address, e-mail address, telephone number and name of representative.
- h) Describe of Prior Experience

Experience should include the following categories:

- 1) Have adequate financial resources, or the ability to obtain such resources as required.
 - 2) Be able to comply with the required or proposed performance schedule.
 - 3) Have a satisfactory record of performance.
 - 4) Have a satisfactory record of integrity and ethic; and
 - 5) Be otherwise qualified and eligible to receive an award.
- i) A copy of Financial Report
A copy of last three years financial report should be submitted with the quote for review purposes.
 - j) A copy of Annual Report
A current annual report and audit should be provided if available. Some documentation to substantiate the fiscal condition of your business needs to provide in your quotation, such as D & B annual and or audit report.
 - k) Description of the organization, size, and structure of the supplier organization. For example, number of staffs, financial reports etc.

l) A copy of Small and or/Minority-Owned Business Certificates

Efforts will be made by Head Start of Greater Dallas, Inc. to utilize small and/or minority-owned businesses. Use of Small and/or Minority Women Owned Businesses is encouraged where possible. The supplier must present third party documentation as to their status with their proposal in order to qualify for consideration as an SMSB.

A supplier qualifies as a small business firm, if it meets the definition of "small business" as established by the Small Business Administration (13 CFR 121.3-8) by having average annual receipts for the last three fiscal years of less than four million dollars.

**HEAD START OF GREAT DALLAS INC.
QUOTATION FORM/SPECIFICATION**

Submitted By: _____

GREASE TRAP

	<i>Centers</i>	<i>Quantity Needed</i>	<i>Size</i>	<i>Description</i>	<i>Price</i>
1	Brookhaven	1	2,000 Gal		
2	Buckeye Trail Commons	1	2,000 Gal		
3	David Place	1	1,000 Gal		
4	Jeanie's Place E Head Start	1	1,000 Gal		
5	Ferguson Oates	1	1,000 Gal		
6	Wanda Meshack Smith	1	2,000 Gal		
7	Grand Prairie	1	1,000 Gal		
8	Lake June	1	1,000 Gal		
9	Lake West	1	1,000 Gal		
10	Margaret H. Cone/EHS Margaret Cone	1	1,000 Gal		
11	Jerry R. Junkins (Mesquite)	1	1,000 Gal		
12	Robbie Jones	1	1,000 Gal		
13	Roseland Homes	1	1,000 Gal		
14	West Garland	1	50 Gal		

Submitted By: _____

Line Cleaning

	<i>Centers</i>	<i>Quantity Needed</i>	<i>Size</i>	<i>Description</i>	<i>Price</i>
1	Brookhaven	1	2,000 Gal		
2	Buckeye Trail Commons	1	2,000 Gal		
3	David Place	1	1,000 Gal		
4	Jeanie's Place E Head Start	1	1,000 Gal		
5	Ferguson Oates	1	1,000 Gal		
6	Wanda Meshack Smith	1	2,000 Gal		
7	Grand Prairie	1	1,000 Gal		
8	Lake June	1	1,000 Gal		
9	Lake West	1	1,000 Gal		
10	Margaret H. Cone/EHS Margaret Cone	1	1,000 Gal		
11	Jerry R Junkins (Mesquite)	1	1,000 Gal		
12	Robbie Jones	1	1,000 Gal		
13	Roseland Homes	1	1,000 Gal		
14	West Garland	1	50 Gal		

Texas Department of
Agriculture

February 2017
H2048

CERTIFICATION

REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS

DEFINITIONS

Covered Contracts/Subcontract

- (1) Any non-procurement transaction which involves federal funds (regardless of amount), including such arrangements as a sub-grant, for example, between TDA and another entity or the Contracting Entity and another entity.
- (2) Any procurement contract for goods or services between a participant and a person, regardless of type, expected to equal or exceed the federal procurement small purchase threshold fixed at 10 U.S.C. 2304(g) and 41 U.S.C. 3305 (currently \$50,000) under a grant or sub-grant.
- (3) Any procurement contract for goods or services between a participant and a person under a covered grant, sub-grant, contract, or subcontract, regardless of amount, under which that person will have a critical influence on or substantive control over that covered transaction, including
 - a. Consultant.
 - b. Principal investigators.
 - c. Providers of audit services required by the TDA or federal funding source.
 - d. Researchers.

Debarment - An action taken by a debaring official in accordance with 2 CFR Part 417, 48 CFR Part 1, or equivalent federal regulations, to exclude a person from participating in covered contracts. A person so excluded is "debarred".

Grant - An award of financial assistance, including cooperative agreements, or contracts or subcontracts for goods or services entered to carry out an award of financial assistance. A grant may be in the form of money, or property in lieu of money, to an eligible grantee, sub-grantee, or sub-recipient.

Ineligible - a person that is prohibited from entering a covered contract or subcontract because of an exclusion or disqualification.

Participant - any person who submits a proposal for or who enters a covered contract or subcontract, including an agent or representative of a participant.

Person - Any individual, corporation, partnership, association, unit of government, or legal entity, however organized.

Principal - An officer, director, owner, partner, principal investigator, or other person within a participant with management or supervisory responsibilities related to a covered transaction; or a consultant or other person, whether or not employed by the participant or paid with Federal funds, who— (i) is in a position to handle Federal funds, or (ii) is in a position to influence or control the use of those funds, or (iii) occupies a technical or professional position capable of substantially influencing the development or outcome of an activity required to perform the covered transaction.

Proposal - A solicited or unsolicited bid, application, request, invitation to consider or similar communication by or on behalf of a person seeking to receive a covered contract.

Suspension - An action taken by a suspending official in accordance with 2 CFR Part 471, 48 CFR Part 1, or equivalent federal regulations that immediately excludes a person from participating in covered contracts for a temporary period, pending completion of an investigation and any judicial or administrative proceedings that may ensue. A person so excluded is "suspended".

Voluntary exclusion - A status of nonparticipation or limited participation in a covered contract or subcontract assumed by a person under the terms of a settlement between the person and one or more agencies. Voluntary exclusion must have government wide effect.

Voluntarily excluded - The status of a person who has agreed to a voluntary exclusion.

Texas Department of
Agriculture

February 2017
H2048

CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
FOR COVERED CONTRACTS

Name of Business (Contractor)	Vendor ID No. or Social Security No.
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- (1) The prospective contractor certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective contractor is unable to certify to any of the statements in this certification, such prospective contractor shall attach an explanation to this proposal.

Signature of Contractor Representative

Date

Printed/Typed Name of
Contractor Representative

Printed/Typed Title of
Contractor Representative

Texas Department of
Agriculture

Form H2049
July 2017

CERTIFICATION REGARDING FEDERAL LOBBYING
(Certification for Contracts, Grants, Loans, and Cooperative Agreements)

Federal legislation generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the Federal government. Lobbying with respect to certain grants, contracts, cooperative agreements, and loans is governed by relevant statutes, including among others, the provisions of 31 U.S.C. 1352, as well as common rule, "New Restrictions on Lobbying" published at 55 Federal Register (FR) 6736 (February 26, 1990), including definitions, and the Office of Management and Budget "Government wide Guidance on New Restrictions on Lobbying" and notices published at 54 FR 52306 (December 20, 1989), 55 FR 24540 (June 15, 1990), 57 FR 1772 (January 15, 1992), and 61 FR 1412 (January 19, 1996).

Contracting entities or sponsored sites that contract for goods or services using Federal funds must obtain this certification for any award exceeding \$100,000 and if necessary, must obtain the *Standard Form-LLL, "Disclosure Form to Report Lobbying."*

CERTIFICATION

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit *Standard Form-LLL, "Disclosure Form to Report Lobbying"*, in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Name of Organization submitting certification

Name of Organization Representative

Title

Signature of Organization Representative

Date

**Standard Terms & Conditions Attachment
(PLEASE SIGN AND RETURN)**

Termination: The agreement entered into by Head Start of Greater Dallas and (Contractor's Name) _____, named henceforth as "Contractor," and to which this is attached shall terminate automatically three years from the executed date of this document, unless otherwise stated in the Purchase Order or agreement to which this is attached. If there is a loss of funding or failure of the Contractor to perform satisfactorily, Head Start of Greater Dallas reserves the right to terminate this agreement with thirty (30) days written notice at any time.

Relationship of Parties: It is understood by the parties that the Contractor, is an independent entity with respect to Head Start of Greater Dallas (HSGD), and not an employee of Head Start. HSGD will not provide fringe benefits, including health insurance, paid vacation, or any other employee benefit, for the benefit of the Contractor or the Contractor's employees.

The Contractor shall provide proof of liability insurance, workers compensation (if applicable), and other required proof of insurance within ten (10) days upon acceptance of the P.O. and/or agreement. The proof of Insurance should be a Current Certificate of Commercial General Liability (min. \$1 million aggregate coverage limit) citing Head Start of Greater Dallas, Inc. as "additional insured's" and either Workman's Comprehensive or Employee Accident Policy (min. \$500,000 per occurrence coverage) if you have any employees that will be performing work on our sites.

Conduct of Personnel: Contractor's personnel assigned to Head Start of Greater Dallas shall, while on the Head Start of Greater Dallas campus, conduct themselves in accordance with the policies and standards of conduct Head Start of Greater Dallas staff operate. At all times conduct shall be professional and exhibiting the "best practices" of the industry.

Confidentiality: Contractor agrees to keep the information related to all aspects of the Agency in strict confidence. Other than reports submitted to Head Start of Greater Dallas, Inc., the Contractor agrees not to publish, reproduce or otherwise divulge such information in whole or in part, in any manner or form or authorize or permit others to do so, taking such reasonable measures as necessary to restrict access to the information, while in the Contractor's possession, to those employees on the Contractor's staff who must have the information on a "need-to-know" basis. The Contractor agrees to immediately notify, in writing, Head Start of Greater Dallas, Inc's authorized representative in the event the Contractor determines or has reason to suspect a breach of this requirement.

Notices. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid.

Entire Agreement: The Agreement, with this attachment, contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement and these Terms and Conditions supersede any prior written or oral agreements between the parties.

Amendment: The Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

Severability: If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable.

Nonfederal Match: The Contractor for services rendered may contribute as an in-kind donation the difference between the Contractor's normal and customary fees/services and the fees and/or services charged HSGD by virtue of the HSGD being a non-profit organization.

Indemnity: THE CONTRACTOR IS ACKNOWLEDGED AS A INDEPENDENT CONTRACTOR OF THE AGENCY AND AS SUCH WILL INDEMNIFY AND HOLD HARMLESS THE AGENCY FOR ANY AND ALL LOSS, EXPENSE, AND/OR CLAIMS ASSOCIATED WITH OR ARISING OUT OF SUCH INJURY OR DAMAGE DUE TO THE ACTIVITIES OR FROM ANY ACT OR OMISSION OF THE CONTRACTOR, ITS BOARD MEMBERS (IF APPLICABLE), EMPLOYEES, REPRESENTATIVES, FAMILY MEMBERS, INVITEE, AND VOLUNTEERS.

Right of Access to Contractor Records: The Agency, the awarding agency, the Comptroller General of the United States, or any of their duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor that are directly pertinent to a specific program (Head Start) for the purpose of making audits, examinations, excerpts and transcripts. Records shall be maintained for at least three years from the termination date of the agreement.

Waiver of Contractual Right: The failure of either party to enforce any provision of the Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

Applicable Law: This Agreement shall be governed by the laws of the State of Texas unless superseded by federal law.

Intellectual Property Indemnity: Contractor shall indemnify, defend and hold HSGD harmless against all claims, liabilities, losses, damages, costs and expenses(including legal fees) resulting from or arising in connection with any actual or claimed infringement of any patent, copyright, mask work, trademark, trade secret or other intellectual property, proprietary or contractual right of any third party, with respect to the goods or services provided under the purchase order and/or contract.

Invoice Payment: Unless otherwise specified in the purchase order and/or contract, Payment terms will be Net 30. HSGD shall have no obligation to pay any amount prior to HSGD's receipt of a correct and proper invoice for such amount prepared in accordance with the purchase order and/or contract. Except as expressly provided in the purchase order and/or contract, Payment shall not be due until final acceptance by HSGD. All invoices will be mailed to Head Start of Greater Dallas, Inc, 3954 Gannon Lane, Dallas, TX 75237 or emailed: hsgdaccountspayable@hsgd.org

Equal Opportunity. During the performance of this contract, the CONTRACTOR agrees to follow:

1. The CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, age, religion, disability, political belief, sex or national origin. The CONTRACTOR shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, age, religion, disability, political belief, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be prepared by the Contracting Officer setting forth the provisions of this Equal Opportunity clause.
2. The CONTRACTOR shall, in all solicitation or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants shall receive consideration for employment without regard to race, color, religion, sex, or national origin.

CERTIFICATIONS: By returning a signed bid the Contractor agrees to and certifies:

1. The CONTRACTOR shall be in compliance with the Copeland Act, 18 U.S.C. 874, as supplemented by Department of Labor regulations, 29 CFR part 3, providing that each contractor and sub-recipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to the AGENCY.
2. *The FEDERAL GOVERNMENT and AGENCY shall have "rights to inventions made under this agreement" in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements," and any further implementing regulations issued by HHS (Department of Health and Human Services).*
3. The CONTRACTOR shall take action to insure that all work is performed in accordance with OSHA guidelines. OSHA required record keeping and training must be current and on-going.
4. The CONTRACTOR shall, in case actual on-site labor costs exceed \$2,000.00, comply with the Davis-Bacon Act and pay employees the rate of pay in accordance with Department of Labor "prevailing wages" schedule (if applicable) and supply the Agency with the DOL (Department of Labor) required certification forms and payroll records.
5. The CONTRACTOR shall to the best of its knowledge or belief, not be currently be debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal or state agency, and are not currently or previously within the past three years been indicted or convicted either civilly or criminally by a governmental entity (local, state or federal) for violations of procurement, consumer, and/or felony statutes.
6. (per 31 U.S.C. 1352):
The Contractor certifies, to the best of his or her knowledge and belief, that:
 - a. no Federal funds have been or shall be paid, by or on behalf of the Contractor, to any person for influencing or attempting to influence an officer, employee, or any other person of influence (such as a Member of Congress) within or without the Agency in connection with the awarding of this contract or agreement.
 - b. if such funds have been paid or will be paid as outlined in subsection 5.(a) the Contractor shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with it's instructions.
 - c. that the Contractor shall require the language of this section (5.) be included in the award documents for all subawards at all tiers, and that all subrecipients shall certify and disclose accordingly.

This section is a material representation of fact upon which reliance was placed when this transaction was made or entered into and submission is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code (Byrd Anti-Lobbying Amendment).

In the event of the CONTRACTOR'S' noncompliance with the above terms, conditions, and certifications or with any state or federal rules, regulations, or orders, this agreement may be canceled, terminated, or suspended, in whole or in part, and the CONTRACTOR may be declared ineligible for further Government contracts. No other terms and conditions may take precedence without the written permission of the Agency.

I have read the above and agree to abide by these terms and conditions. I further by my signature certify that I am an authorized representative of the CONTRACTOR with authority to obligate such to comply with the above with the exception of the following:

Exceptions:

Executed this ____ day of _____, 20__

By: Contractor _____ Date _____

Title _____

Company _____

By: Agency _____ Date _____
Head Start of Greater Dallas, Inc.

EAD START OF GREATER DALLAS, INC.

AGENCY LOCATION

<p>Brookhaven 3939 Valley View Lane, Bldg. E Farmers Branch, TX 75244-4997 (972) 331-9565 (972) 241-8507 *Summer Grigsby</p> <p>Buckeye Trail Commons 6717 Bexar Street Dallas, TX 75215 (469) 917-9100 (972) 807-2094-Fax Wylaia Asberry-Mondy</p> <p>Davids' Place 1000 South Carroll Avenue Dallas, TX 75223 (214) 823-3309 (214) 823-0701-Fax *Tasandra Govan</p> <p>Ferguson Oates 2345 Oates Drive Dallas, TX 75228 (214) 324-2831 (469) 906-6531-Fax *Wikita Allen</p> <p>Wanda Meshack Smith 3950 Gannon Lane, Dallas, TX 75237-2919 (972) 283-7700 (972) 296-8949 –Fax Rhonda Daniels</p>	<p>Grand Prairie 550 S. Carrier Pkwy. Suite 500 Grand Prairie TX 75051-1555 (972) 237-4434 (972) 237-4438-Fax *Mandi Compton</p> <p>Lake June 9030 Lake June Road Dallas, TX 75217-2634 (214) 398-9696 (214) 398-8510-Fax *Lynette Wilson</p> <p>Lake West & Lake west Early Head Start 3737 Goldman, Suite 100, Bldg. B Dallas, TX 75212 (214) 267-0524 (214) 637-9034-Fax *Taquana Kinsey</p> <p>Jerry Jenkins (Mesquite) 650 Lee Street Mesquite, TX 75149 (214) 643-6345 (214) 643-6492-Fax *Monica Perez</p> <p>Jeanie's Place Early Head Start 938 South Carroll Avenue Dallas, TX 75223 (972) 598-0360 (214) 377-8730 -Fax *Anita Williams</p>	<p>Margaret H. Cone & EHS Margaret H Cone 2919 Troy Street Dallas, TX 75210-1364 (214) 217-3170 (214) 421-7521- Fax *Dawn Thomas</p> <p>Roseland Homes 2011 North Washington Avenue, Dallas, TX 75204-4244 (972) 284-0040 (972) 284-0045-Fax *Dmitri Hobbs</p> <p>Robbie Jones Head Start 1920 Walnut Plaza Carrollton, TX 75006-5810 (972) 416-1595 (972) 416-6876-Fax *Abner Nieto-Luna</p> <p>West Garland 3709 W. Walnut St. Garland, TX 75042-6239 (469) 250-4360 (972) 276-9876-Fax *Dawn Warren</p>
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*Site Manager

Note: Centers can be added or deleted throughout year.